

Chief Executive Expense Disclosure

Organisation Name	Ministry of Defence
Chief Executive	Helene Quilter
Disclosure period	1 July 2016 to 30 June 2017 (or specify applicable part year)*

International, domestic and local travel expenses

All expenses incurred by CE during international, domestic and local travel. For international travel, group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)**

Date(s)	Cost (NZ\$) (incl GST)***	Purpose of trip (e.g. attending XYZ conference for 3 days)****	Nature (e.g. hotel, airfares, taxis, meals & for how many people, other costs)
26/06-02/07/2016		Visit to Beijing, China to attend Bilateral Talks (as Head of Delegation) - 4 nights	
	\$5,468.00		Airfares: Wellington/Beijing return
	\$49.85		Refreshments: Meeting with New Zealand delegation of 5 staff members
	\$42.00		Taxi: Wellington Airport/Home
20/10-21/10/2016		Visit to Sydney to attend the Australia New Zealand National Security Dialogue - 1 night	
	\$1,183.72		Airfares: Wellington/Sydney return
	\$488.74		Accommodation: Intercontinental Sydney
	\$28.60		Taxi: Home/Wellington Airport
	\$31.80		Taxi: Wellington Airport/Home
03/03-09/03/2017		Visit to Philippines to attend Bilateral Defence Talks (Head of Delegation) - 4 nights	

	\$5,151.70		Airfares: Wellington/Manila return
	\$37.50		Taxi: Home/Wellington Airport
	\$898.16		Accommodation: Edsa Shangri-La, Manila - 2 nights
	\$339.51		Accommodation: Best Western Plus the Ivy Wall, Palawan - 2 nights
	\$38.80		Taxi: Wellington Airport/Home
31/05/17-05/06/17		Visit to Singapore to attend Shangri-La Dialogue with the Minister of Defence - 3 nights	
	\$7,015.19		Airfares: Wellington/Singapore return
	\$32.30		Taxi: Home/Wellington Airport
	\$3,714.40		Accommodation and Meals: Shangri-La Hotel - 3 nights/5 days
Sub total	\$24,520.27		
Domestic Travel (within NZ, including travel to and from local airport)			
Date(s)	Cost (\$) (incl GST)**	Purpose (e.g. visiting district office for two days...) ****	Nature (e.g. hotel, airfare, meals & for how many people, other costs)
30/09 - 01/10/2015		Chief Executive Away Days - hosted by State Services Commission - 1 night (note not included in the 2015/16 year as invoice received after year end close off date)	
	\$278.00		Accommodation and meals: Brackenridge, Wairarapa - 1 night
22- 23/03/2016		Chief Executive Away Days - hosted by State Services Commission - 1 night (note not included in the 2015/16 year as invoice received after year end close off date)	
	\$120.00		Accommodation and meals: Brackenridge, Wairarapa - 1 night

29-30/08/2016		Overnight stay on-board HMNZS Endeavour hosted by Chief of Navy	
	\$190.00		Airfare: Napier/Wellington (one way travel only)
	\$39.30		Taxi: Wellington Airport/Home
15-18/11/2016		Visit to Auckland to attend Defence Industry Association Conference (to deliver key note address) and Royal New Zealand Navy 75th Anniversary Event - 3 nights	
	\$426.00		Airfare: Wellington/Auckland return
	\$666.86		Accommodation: Quest Auckland - 3 nights
	\$29.30		Taxi: Ministry of Defence/Wellington Airport
	\$30.70		Coffee/Tea: 6 Ministry of Defence staff members attending Defence Industry Association Conference
	\$48.80		Taxi: Wellington Airport/Home/Ministry of Defence
23-24/11/2016		Visit to Auckland to attend Reception on-board USS Sampson hosted by Commanding Officer, United States	
	\$506.00		Airfare: Wellington/Auckland return
	\$429.42		Accommodation: Novotel Auckland Airport - 1 night
	\$39.80		Taxi: Ministry of Defence/Wellington Airport
	\$92.00		Taxi: Auckland Airport/Auckland City
	\$71.10		Taxi: Auckland City/Airport Hotel
	\$49.90		Taxi: Wellington Airport/Home/Ministry of Defence
27/02/2017		Visit to Auckland to attend Diversity Works NZ Board Meeting (Board Member) and meeting with Dr Jackie Blue, Equal Employment Opportunities Commissioner - 1 night	
	\$458.00		Airfare: Wellington/Auckland return
	\$17.20		Taxi: Private accommodation to meeting venue

	\$84.80		Taxi: Meeting venue/Auckland Airport
	\$43.10		Taxi: Wellington Airport/Home
21/03/2017		Visit to Auckland and Hamilton to attend industry visits with Loop Technologies and Cubic Defence NZ - day trip	
	\$508.00		Airfare: Wellington/Auckland/ - Hamilton/Wellington
	\$33.90		Taxi: Home/Wellington Airport
	\$71.90		Taxi: Auckland Airport/Auckland City
	\$32.80		Taxi: Wellington Airport/Home
23/03/2017		Visit to Auckland to attend Diversity Works NZ Board Strategy Meeting (Board Member) - day trip	
	\$602.00		Airfare: Wellington/Auckland return
	\$34.30		Taxi: Home/Wellington Airport
	\$67.30		Taxi: Auckland Airport/Meeting venue
	\$73.90		Taxi: Meeting venue/Auckland Airport
	\$44.80		Taxi: Wellington Airport/Home
Sub total	\$5,089.18		
Local Travel (within City, excluding travel to airport)			
Date	Cost (\$) (incl GST)**	Purpose (e.g. meeting with Minister) ****	Nature (e.g. taxi, parking, bus)
4/07/2016	\$30.00	Attend farewell dinner for State Services Commissioner hosted by the Prime Minister	Taxi : Home/Premier House return
25/07/2016	\$11.20	Attend dinner with Hyundai Heavy Industries	Taxi: Home/Shed 5
8/08/2016	\$11.80	Attend dinner in honour of European Union Ambassador	Taxi: Home/Whitebait Restaurant
12/08/2016	\$10.60	Attend dinner in honour of Canadian Chief of Defence	Taxi: Home/Whitebait Restaurant
17/08/2016	\$10.10	Attend Singapore 51st National Day Reception	Taxi: Ministry of Defence/Intercontinental Hotel

18/08/2016	\$15.30	Attend Vietnam 50th Anniversary Wreath laying and Reception	Taxi: Ministry of Defence/Pukeahu National War Memorial Park
27/08/2016	\$29.50	Attend function hosted by Chinese Embassy to celebrate 89th Anniversary of People's Liberation Army	Taxi: Home/Chinese Embassy return
12/09/2016	\$27.60	Speaking engagement at New Zealand Defence Force Leadership Programme	Taxi: Ministry of Defence/Royal Port Nicholson Yacht Club
12/09/2016	\$11.30	Attend farewell dinner for Chief Executive of Ministry for Women	Taxi: Bolton Hotel/Home
15/09/2016	\$25.30	Attend meeting with Chief Executive of Antarctica NZ	Taxi: Te Papa/Ministry of Defence return (attending conference at Te Papa)
16/09/2016	\$29.41	Attend National Council of NZ Conference 2016 - Gender Equity	Taxi: Ministry of Defence/Te Papa
3/11/2016	\$12.50	Attend Diversity Works NZ Board Meeting (Board Member)	Taxi: Jervois Quay/Ministry of Defence
25/11/2016	\$14.70	Attend Singapore/New Zealand Dialogue	Taxi: MFAT/Ministry of Defence
28/11/2016	\$20.30	Attend State Dinner for King of Jordan	Taxi: Home/Government House
13/12/2016	\$26.20	Attend dinner for Head of Mission to the United Nations Truce Supervision Organisation	Taxi: Home/Wellington Club return
7/02/2017	\$10.60	Attend Leader as Coach development programme launch for Ministry of Defence Managers	Taxi: Wellington Conference Centre/Ministry of Defence
8/02/2017	\$15.20	Attend Trans-Tasman Dinner hosted by Australian High Commission	Taxi: Home/Australian High Commission
9/02/2017	\$11.10	Attend dinner with Singapore Chief of Defence Force	Taxi: Home/Whitebait Restaurant
10/02/2017	\$10.60	Attend Fulbright Ian Axford Fellows meeting (Board Member)	Taxi: Home/Meeting venue
10/02/2017	\$11.30	Attend farewell dinner for Director Policy, Ministry of Defence	Taxi: Home/Wellington Club
25/02/2017	\$31.20	Attend Royal New Zealand Air Force Air Tattoo (held in Ohakea)	Taxi: Home/Rongotai Airport
28/02/2017	\$18.00	Attend dinner with Netherlands Chief of Defence Force	Taxi: Home/Whitebait Restaurant
29/03/2017	\$12.70	Attend State Services Commission Leadership Summit	Taxi: Ministry of Defence/TSB Arena
12/06/2017	\$11.00	Attend farewell dinner for Chief Executive of Ministry for Pacific Peoples	Taxi: Bolton Hotel/Home

13/06/2017	\$29.20	Attend meeting with Defence and Security Sector Agencies in Auckland	Taxi: Home/Rongotai Airport
Sub total	\$446.71		
Total travel expenses	\$30,056.16		

Chief Executive Expense Disclosure

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Hospitality

All hospitality expenses provided by the CE in the context of his/her job to anyone external to the Public Service or statutory Crown entities.

Hospitality Offered to Third Parties

Date		Purpose (e.g., hosting delegation from China)	Nature (what and for how many e.g. dinner for 5)	Reason (e.g. building relationships, team building)	Location/s
7/09/2016	\$123.25	All of Ministry of Defence staff meeting	Catering for approx. 50 Ministry of Defence staff members	All of staff gathering following two day Induction Programme to welcome new staff members	New World Supermarket Catering for meeting held in office
24/11/2016	\$631.74	Hosting Singapore Permanent Secretary and delegation (7 members), 2 NZDF members and 4 Ministry of Defence members during Singapore/NZ Strategic Dialogue	Lunch for 13 people	International Engagement	Thistle Inn, Wellington
25/11/2016	\$113.73	All of Ministry of Defence staff meeting	Catering for approx. 50 Ministry of Defence staff members	All of staff gathering post November 2016 Kaikoura Earthquake	New World Supermarket Catering for meeting held in office
24/02/2017	\$271.00	Hosting Australian High Commissioner; Deputy Australian High Commissioner; NZ Deputy Secretary of Defence; NZ Secretary of Defence	Lunch for 4 people	International Engagement	MariLuca Restaurant, Wellington
4/04/2017	\$137.16	All of Ministry of Defence staff meeting	Catering for approx. 75 Ministry of Defence staff members	All of staff information sharing session	New World Supermarket Catering for meeting held in office
20/04/2017	\$19.97	Hosting Philippine Undersecretary for Finance and Materiel and delegation (5 members) and 3 Ministry of Defence members on official office call	Catering for 8 people	International Engagement	New World Supermarket Catering for meeting held in office

24/04/2017	\$156.40	Hosting Australian Secretary of Defence and delegation (4 members), NZDF (4 members), MFAT (1 member) and Ministry of Defence (5 members) for Australia/NZ Roundtable	Morning tea for 14 people	International Engagement	Word of Mouth Catering for meeting held in office
24/04/2017	\$413.48	Hosting Australian Secretary of Defence and delegation (3 members); Chief of Defence Force; Deputy Secretary of Defence and Secretary of Defence - lunch for Australia/NZ Roundtable	Lunch for 6 people	International Engagement	Tirohana Vineyard, Wairarapa
22/05/2017	\$13.96	Hosted Japanese Vice Minister and delegation (5 members) and Ministry of Defence (3 members) - official office call	Afternoon Tea for 8 people	International Engagement	New World Supermarket Catering for meeting held in office
22/05/2017	\$1,256.00	Hosted Japanese Vice Minister and delegation (7 members); and Ministry of Defence (4 members) during Japan/NZ bilateral talks	Dinner for 11 people	International Engagement	Zibibbo Restaurant, Wellington
2/06/2017	\$81.85	Attending Shangri-La Dialogue, Singapore	Coffee for 6 people	Working meeting with NZ delegation	Shangri-La Hotel Lobby Court, Singapore
3/06/2017	\$37.77	Attending Shangri-La Dialogue, Singapore	Coffee for 3 people	Working meeting with NZ delegation	Shangri-La Hotel Lobby Court, Singapore
3/06/2017	\$119.63	Shangri-La Dialogue, Singapore	Coffee and sandwiches for 7 people	Working meeting with NZ delegation	Shangri-La Hotel Lobby Court, Singapore
Sub total	\$3,375.94				

Gifts Given

Date		Gifted to	Description	Reason	What happened to
25/07/2016	\$69.00	Hyundai Heavy Industries	Ministry of Defence engraved wooden plaque	Gift exchange on signing of Maritime Sustainment Capability contract with Hyundai Heavy Industries	Wellington
25/08/2016	\$67.85	Fijian Chief of Defence Force	Greenstone Cufflinks	Gift exchange on official visit	Wellington
6/03/2017	\$69.00	Chief of Staff, Armed Forces of the Philippines	Ministry of Defence engraved wooden plaque	Gift exchange Philippines/NZ Defence Talks 2017 held in the Philippines	Philippines
6/03/2017	\$129.00	Chief of Staff, Armed Forces of the Philippines	Framed Artwork	Gift exchange Philippines/NZ Defence Talks 2017 held in the Philippines	Philippines

6/03/2017	\$69.00	Commander Western Command, Philippines	Ministry of Defence engraved wooden plaque	Gift exchange Philippines/NZ Bilateral Defence Talks 2017 held in the Philippines	Philippines
6/03/2017	\$300.00	Secretary of Defence's drivers and personal security officers	Various New Zealand style gifts	Thank you gifts (as is customary when on international visit). Philippines/NZ Bilateral Defence Talks 2017 held in Philippines	Philippines
6/03/2017	\$300.00	Philippine Secretary of National Defence	Glass/Paua Mere	Gift exchange Philippines/NZ Bilateral Defence Talks 2017 held in the Philippines	Philippines
20/04/2017	\$69.00	Philippine Undersecretary for Finance and Materiel	Ministry of Defence engraved wooden plaque	Gift exchange on receipt of invitation to ADMM+ received on behalf of Minister of Defence	Wellington
24/04/2017	\$305.00	Australian Secretary of Defence	New Zealand Handmade Pottery	Farewell/Retirement gift	Wellington
22/05/2017	\$286.00	Japanese Vice Minister	Glass Paua Dish	Gift exchange on official visit	Wellington
3/06/2017	\$67.85	Escort Officer, Singapore Defence Force	Small ceramic dish and Paua Koru Brooch	Thank you gift (as is customary when on international visit). Shangri-La Dialogue, Singapore.	Singapore
4/06/2017	\$41.40	Driver, Singapore Defence Force	Cufflinks	Thank you gift (as is customary when on international visit). Shangri-La Dialogue, Singapore.	Singapore
Sub total	\$1,773.10				
Total expenses	\$5,149.04				

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Gifts and Benefits over \$50 annual value**

All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the CE by people external to the organisation

Hospitality received

Date	Description ** (e.g. event tickets, etc.)	Offered by (who made the offer?)	Estimated value (NZ\$) (incl GST)***	Comments/Reason
4/07/2016	Dinner at Premier House, Wellington	Department of the Prime Minister and Cabinet on behalf of Prime Minister Key	Value unknown (approx. \$100)	Farewell dinner for State Services Commissioner hosted by Prime Minister
8/07/2016	Lunch at Whitebait Restaurant, Wellington	Australian High Commissioner (with Australian Deputy High Commissioner and Australian Defence Attaché)	Value unknown (approx. \$100)	International Engagement
25/07/2016	Dinner at Shed 5 Restaurant, Wellington	Hosted by Hyundai Heavy Industries	Value unknown (approx. \$100)	Contract signing with Hyundai Heavy Industries for the Maritime Sustainment Capability project
27/07/2017	Reception hosted by Chinese Embassy, Wellington	Chinese Defence Attaché, Chinese Embassy	Value unknown	89th Anniversary of the Founding of the Chinese People's Liberation Army
8/08/2016	Dinner at Whitebait Restaurant, Wellington	EU Charge d'Affaires Delegation of the European Union to New Zealand	Value unknown (approx. \$100)	Farewell dinner for EU Ambassador
10/08/2016	Dinner at Hippopotamus Restaurant, Wellington	Chief of Defence Force New Zealand Defence Force	Value unknown (approx. \$100)	Australia New Zealand Chief Executives' Meeting official dinner.

12/08/2016	Dinner at Whitebait Restaurant, Wellington (and guest)	Chief of Defence Force New Zealand Defence Force	Value unknown (approx. \$100)	Official dinner with Canadian Chief of Defence Force
17/08/2016	Reception hosted by Singapore High Commission held at Intercontinental Hotel, Wellington	High Commissioner of the Republic of Singapore	Value unknown	Celebration of 51st National Day of the Republic of Singapore
18/08/2016	Reception held at Michael Fowler Centre, Wellington	Department of Internal Affairs official invite	Value unknown	Reception following 50th Anniversary of the Vietnam War Commemorations wreath laying
24/08/2016	Lunch held at the Banquet Hall, Beehive, Wellington	Department of Internal Affairs official invite on behalf of Prime Minister Key	Value unknown	State farewell luncheon for outgoing Governor-General
25/08/2016	Dinner at Hippopotamus Restaurant, Wellington	Chief of Defence Force New Zealand Defence Force	Value unknown (approx. \$100)	Official Dinner for Fijian Chief of Defence Force
29/08/2016	Overnight sea-riding experience on-board HMNZS Endeavour	Chief of Navy New Zealand Defence Force	Value unknown	Includes overnight stay and meals on-board HMNZS Endeavour
8/09/2016	Lunch held at Japanese Embassy, Wellington	Ambassador of Japan	Value unknown	International Engagement
19/09/2016	Reception held at NZ Portrait Gallery, Shed 11, Wellington	Ambassador of Chile	Value unknown	Reception to celebrate National Day of Chile
22/09/2016	Reception at the Wellington Club, Wellington	Ambassador of Mexico	Value unknown	Reception for the 206th Anniversary of the Independence of Mexico
28/09/2016	Dinner at Government House, Wellington (and guest)	Governor-General	Value unknown	Swearing-in dinner for new Governor-General (Dame Patsy Reddy)
20/10/2016	Dinner at Altitude Restaurant, Shangri-La Hotel, Sydney	Australian Department of the Prime Minister and Cabinet	Value unknown (approx. \$100)	Australia New Zealand National Security Dialogue official dinner
11/11/2016	Reception at Homes Shores Café, Wellington	Department of Internal Affairs official invite	Value unknown	National commemoration to mark the 98th Anniversary of Armistice
17/11/2016	Awards Function and Dinner held at ANZ Viaduct Events Centre, Auckland	Defence Industry Association	Value unknown	Defence Industry Association Conference - Awards Dinner - Secretary of Defence giving out awards
17/11/2016	Lunch on-board Chilean Tall Ship "Esmeralda"	Ambassador of Chile	Value unknown	Royal New Zealand Navy's 75th Anniversary celebrations in Auckland

23/11/2016	Reception on-board USS Sampson	US Ambassador to New Zealand	Value unknown	Visiting United States ship on the occasion of the Royal New Zealand Navy's 75th Anniversary celebrations in Auckland
24/11/2016	Dinner at Shed 5 Restaurant, Wellington	Ministry of Foreign Affairs and Trade	Value unknown (approx. \$100)	Singapore/NZ Strategic Dialogue official dinner
28/11/2016	Dinner at Government House, Wellington	Governor-General	Value unknown	State dinner hosted by Governor-General for King of Jordan
13/12/2016	Dinner at the Wellington Club, Wellington (and guest)	Chief of Army New Zealand Defence Force	Value unknown (approx. \$80)	Dinner in honour of Head of Mission to the United Nations Truce Supervision Organisation
15/12/2016	Lunch at Hippopotamus Restaurant, Wellington	Australian High Commissioner	Value unknown (approx. \$100)	International Engagement
26/01/2017	Catered working style lunch held at Boomrock Lodge, Wellington	State Services Commission	Value unknown	State Sector Leadership Team meeting hosted by State Services Commission
8/02/2017	Dinner at the Australian High Commission (and guest)	High Commissioner of Australia	Value unknown	Westpac Trans-Tasman Dinner
9/02/2017	Dinner held at Whitebait Restaurant, Wellington	Chief of Defence Force New Zealand Defence Force	Value unknown (approx. \$100)	Official dinner for Singapore Chief of Defence Force
15/02/2017	Reception at Grand Hall, Parliament, Wellington	Hosted by Rt Hon David Carter, Speak of the House of Representatives	Value unknown	Farewell standing reception for outgoing Auditor-General
25/02/2017	Royal New Zealand Air Force Air Tattoo held at Ohakea Air Base (and guest)	Chief of Air Force New Zealand Defence Force	Value unknown	Royal New Zealand Air Force 80th Anniversary Air Tattoo - full day event including transport by Air Force aircraft
28/02/2017	Dinner at Whitebait Restaurant, Wellington	Chief of Defence Force New Zealand Defence Force	Value unknown (approx. \$100)	Official dinner for Chief of Defence Force Netherlands
21/03/2017	Lunch at Loop Technologies premises	Loop Technologies	Value unknown (approx. \$30)	Industry visit - working style lunch provided
22/03/2017	Reception at Banquet Hall, Parliament, Wellington	Rt Hon Bill English, Prime Minister	Value unknown	Standing reception to farewell Rt Hon John Key
5/04/2017	Lunch at Rydges Hotel, Wellington	Defence Industry Association	Value unknown (approx. \$30)	Defence Industry Association lunch for members and guests

2/06/2017	Government to Government Event: Shangri-La Dialogue	Organisers: International Institute of Strategic Studies (IISS) in partnership with Singapore Government	Value unknown	16th Asia Security Summit - International Engagement and Bi- Laterals
Sub total		Value unknown		
Gifts Received				
Date	Description ** (e.g. event tickets, etc.)	Offered by (who made the offer?)	Estimated value (NZ\$) (incl GST)***	Comments/Reason
25/07/2016	Scarf (Salvatore Ferragamo Florence Italy) (Held at the Ministry's office)	Hyundai Heavy Industries	\$464.00	Signing of contract with Hyundai Heavy Industries for Maritime Sustainment Capability project
25/07/2017	Mont Blanc Biro Pen (Believed to be part of boxed items following November 2016 Earthquake)	Hyundai Heavy Industries	Value unknown	Signing of contract with Hyundai Heavy Industries for Maritime Sustainment Capability project. Pen was misplaced during time of November 2016 Earthquake
25/07/2017	Model of Maritime Sustainment Capability ship in glass case (Currently on loan to the Chief of Navy)	Hyundai Heavy Industries	Value unknown	Signing of contract with Hyundai Heavy Industries for Maritime Sustainment Capability project
25/08/2017	Gift Pack - 'Pure Fiji' (Taken by recipient)	Fijian Chief of Defence Force	Approx. \$35	Gift exchange on official visit
3/12/2016	Book - Artefacts of Encounter (Kept by recipient)	Ambassador of Chile	\$70.00	Thank you gift for Secretary of Defence hosting dinner on 3/12/2016 at her residence (personal invitation and expense)
12/12/2016	2 x Bottles of Wine (Shared at Ministry of Defence 2016 Christmas Lunch)	Singapore High Commission	Approx. \$40	Christmas Gift
14/12/2016	2 x Bottles of Wine (Shared at Ministry of Defence 2016 Christmas Lunch)	Chinese Embassy	Approx. \$50	Christmas Gift
14/12/2016	Christmas Cake (Taken by recipient)	Chief Executive, Beca	\$35.00	Christmas Gift

27/01/2017	2017 Calendar (Hung in the office)	Embassy of Japan	Value unknown	Christmas Gift
27/01/2017	1 x Bottle of Wine (Shared with Ministry of Defence Leadership Team)	Republic of Korea Defence Attaché	Value unknown	Christmas Gift
20/04/2017	Philippine Jeep (toy/model vehicle) (Taken by recipient)	Undersecretary for Finance and Materiel, DND	Value unknown	Gift exchange on receipt of invitation to ADMM+ - received on behalf of Minister of Defence
6/03/2017	Plaque (mother of pearl scallop shell shaped) (Held at the Ministry's office)	Chief of Staff, Armed Forces of the Philippines	Value unknown	Gift exchange Philippines/NZ Bilateral Defence Talks 2017 held in the Philippines
6/03/2017	Photo in Frame (Gifted to Ministry staff member)	Philippines Secretary of National Defence	Value unknown	Memento from Philippines/NZ Bilateral Defence Talks 2017 held in the Philippines
6/03/2017	Traditional style small woven flax bag (clutch style) (Taken by recipient)	Philippines Secretary of National Defence	Value unknown	Gift exchange Philippines/NZ Bilateral Defence Talks 2017 held in the Philippines
6/03/2017	Carved Wooden Oar (Hung on office wall)	Philippines Western Command	Value unknown	Gift exchange Philippines/NZ Bilateral Defence Talks 2017 held in the Philippines
6/03/2017	Embroidered Table Cloth and Serviette set (Gifted to Ministry staff member)	Philippines Secretary of National Defence	Value unknown	Gift exchange Philippines/NZ Bilateral Defence Talks 2017 held in the Philippines
6/03/2017	Photo in Frame (Gifted to Ministry staff member)	Philippines Undersecretary of National Defence	Value unknown	Memento from Philippines/NZ Bilateral Defence Talks 2017 held in the Philippines
22/05/2017	Photo Frame (Gifted to Ministry staff member)	Japanese Vice Minister	Value unknown	Gift exchange on official visit
Sub total			Value unknown	
Total gifts & benefits		No. of items = 44	Value unknown	

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All Other Expenses**

All other expenditure incurred by the chief executive that is not travel, hospitality or gifts

All Other Expenses

Date	Cost (\$)**** (incl GST)	Nature ***	Comment / explanation ***	Location
1/07-30/06/2017	\$802.88	Annual Cell phone Charges		
1/07/2016 - 30/06/2017	\$230.95	Annual Tablet Charges		
12/12/2016	\$1,670.00	Purchase IPAD		
12/04/2017	\$316.25	Course Fee	Women in Public Sector Summit Course	Wellington
5/06/2017	\$15.00	Passport Photo		
Total other expenses	\$3,035.08			