

Name of organisation	Ministry of Defence			
Name of Chief Executive	Helene Quilter	Disclosure period	1 July 2013 - 30 June 2014	
International and domestic travel expenses				
International Travel	Credit Card expenses			
Date	Amount (NZ\$)*	Purpose (for example attending conference on...)	Nature (such as hotel costs, airfares, and taxis)	Location/s
4-6/08/2013	825.57	Attendance at Strategic Dialogue in Singapore	Accommodation	Singapore
24-27/11/2013	733.5	Visit to Viet Nam and China with Minister of Defence	Accommodation	Ha Noi, Viet Nam
25-27/02/2014	681.99	Attendance at NATO ISAF meeting in Brussels with Minister of Defence	Accommodation	Brussels, Belgium
28/02/2014	257.29	Visit WW1 sites with Minister of Defence	Accommodation	Mons, Belgium
29/02/2014	302.37	Visit WW1 sites with Minister of Defence	Accommodation	Arras, France
1/03/2014	500.47	Visit WW1 sites with Minister of Defence	Accommodation	Paris, France
1/03/2014	81.71	Visit WW1 sites with Minister of Defence	Dinner	Paris, France
21/4-26/4/2014	1797.16	Attendance at defence talks in Washington DC	Accommodation	Washington DC, USA
22/04/2014	65.74	Attendance at defence talks in Washington DC	Dinner	Washington DC, USA
25/04/2014	34.32	Attendance at defence talks in Washington DC	Taxi	Washington DC, USA
25/04/2014	30	Attendance at defence talks in Washington DC	Dinner	Washington DC, USA
26/04/2014	83.04	Attendance at defence talks at UN	Dinner, for 2 people (Director International Branch, Ministry of Defence)	New York, USA
27/04/2014	96.58	Attendance at defence talks at UN	Dinner	New York, USA
28/04/2014	37.32	Attendance at defence talks at UN	Dinner	New York, USA

26/4-29/4/2014	819.17	Attendance at defence talks at UN	Accommodation	New York, USA
27/04/2014	10.73	Attendance at defence talks at UN	Taxi	New York, USA
27/04/2014	17.06	Attendance at defence talks at UN	Taxi	New York, USA
27/04/2014	10.62	Attendance at defence talks at UN	Taxi	New York, USA
27/04/2014	8.79	Attendance at defence talks at UN	Taxi	New York, USA
27/04/2014	17.06	Attendance at defence talks at UN	Taxi	New York, USA
27/04/2014	9.89	Attendance at defence talks at UN	Taxi	New York, USA
29/05/-1/06/2014	3331.87	Attendance at Shangri La Dialogue	Accommodation	Singapore
1/06/2014	222.4	Attendance at Shangri La Dialogue	Lunch for 4 of New Zealand delegation	Singapore
International Travel Non-Credit Card expenses				
Date	Amount (NZ\$)*			
4-7/08/2013	4845.29	Attendance at Strategic Dialogue in Singapore	Airfare	Wellington/Singapore/Wellington
23/11-01/12/2013	8119.99	Visit to Viet Nam and China with Minister of Defence	Airfare	Wellington/Ha Noi/Beijing/Wellington
24/2-4/03/2014	10903.48	Attendance at NATO ISAF meeting in Brussels and visit to WW1 sites	Airfare	Wellington/Brussels/Paris/Wellington
27/02/2013	50.33	Attendance at NATO ISAF meeting in Brussels	Taxi	Brussels, Belgium
27/02/2014	13.75	Attendance at NATO ISAF meeting in Brussels	Taxi	Brussels, Belgium
1/03/2014	27.4	Dinner in Paris	Dinner	Paris, France
1/03/2014	92.98	Taxi in Paris hotel to airport	Taxi	Paris, France
21/4-1/5/2014	8896.28	Attendance at defence talks in Washington DC and at UN in New York	Airfare	Wellington/Washington DC/New York/Wellington
21/04/2014	8	Coffee at LAX en route to defence talks in Washington DC and at UN in New York	Coffee	LAX - transit en route to Washington DC, USA
28/05-14/03/2014	5379.68	Attendance at Shangri La Dialogue in Singapore	Airfare	Wellington/Auckland/Singapore/Auckland/Wellington
Domestic Travel Credit Card expenses				

Date	Amount (NZ\$)*	Purpose (eg, visiting district offices ...)	Nature (eg, hotel costs,	Location/s
8/07/2013	11.10	Taxi from Freyberg House to meeting at MFAT	Taxi	Wellington
17/07/2013	13.20	Taxi from Freyberg House to official dinner hosted for Australia New Zealand Defence talks	Taxi	Wellington
22/07/2013	12.60	Taxi from home to Freyberg House for building check post Seddon earthquake	Taxi	Wellington
22/07/2013	15.20	Taxi from Freyberg House to home after building check post Seddon earthquake	Taxi	Wellington
23/07/2013	31.00	Taxi from home to airport for Regional Assistance Mission to Solomon Islands 10th anniversary visit to Solomon Islands	Taxi	Wellington
25/07/2013	36.30	Taxi from airport to home after Regional Assistance Mission to Solomon Islands 10th anniversary visit to Solomon Islands	Taxi	Wellington
25/07/2013	12.10	Taxi from home to Freyberg House after Regional Assistance Mission to Solomon Islands 10th anniversary visit to Solomon Islands	Taxi	Wellington
1/08/2013	9.30	Taxi from Freyberg House to meeting at MFAT	Taxi	Wellington
1/08/2013	10.80	Taxi from Freyberg House to lunch hosted by MFAT	Taxi	Wellington
13/08/2013	10.30	Taxi from Freyberg House to function at Australian High Commission	Taxi	Wellington
13/08/2013	18.60	Taxi from function hosted by Australian High Commission to home	Taxi	Wellington
29/08/2013	32.50	Taxi from home to airport for visit to Auckland for EEO Trust Board Meeting, Award Dinner and visit to Devonport Naval Base	Taxi	Wellington
29/08/2013	83.59	Taxi from Auckland airport to hotel for EEO Trust Board Meeting, Award Dinner and visit to Devonport Naval Base	Taxi	Auckland
29/08/2013	12.10	Taxi from hotel to EEO Trust Board meeting	Taxi	Auckland
29/08/2013	27.80	Taxi from EEO Trust Board meeting to ferry terminal	Taxi	Auckland
29/08/2013	11.50	Taxi From Devonport Naval Base to ferry terminal	Taxi	Auckland
29/08/2014	12.00	Ferry ticket (return) to Devonport	Ferry	Auckland
29/08/2014	252.84	Hotel for EEO Trust Board meeting and awards, visit to Devonport Naval Base	Hotel costs	Auckland

30/08/2013	75.10	Taxi from hotel to airport following EEO Trust Board meeting and awards, visit to Devonport Naval Base	Taxi	Auckland
30/08/2013	37.10	Taxi from airport to home following EEO Trust Board meeting and awards, visit to Devonport Naval Base	Taxi	Wellington
30/08/2013	13.00	Taxi from home to Freyberg House following EEO Trust Board meeting and awards, visit to Devonport Naval Base	Taxi	Wellington
11/09/2013	30.80	Taxi from home to airport for Pacific Armies Chiefs Conference and Pacific Armies Management Seminar	Taxi	Wellington
11/09/2013	41.00	Taxi from airport to home (cancelled flight) Pacific Armies Chiefs Conference and Pacific Armies Management Seminar	Taxi	Wellington
11/09/2013	32.60	Taxi from home to airport for visit to Auckland for Pacific Armies Chiefs Conference and Pacific Armies Management Seminar	Taxi	Wellington
12/09/2013	33.90	Taxi from airport to home following visit to Auckland for Pacific Armies Chiefs Conference and Pacific Armies Management Seminar	Taxi	Wellington
12/09/2013	12.70	Taxi from home to Freyberg House following visit to Auckland for Pacific Armies Chiefs Conference and Pacific Armies Management Seminar	Taxi	Wellington
25/09/2013	10.50	Taxi to Premier House for farewell function for Roy Ferguson	Taxi	Wellington
17/10/2013	12.30	Taxi from home to official dinner for General Zhao	Taxi	Wellington
13/11/2013	13.30	Taxi from Freyberg House to Defence Industry Association Forum	Taxi	Wellington
10/12/2013	102.30	Taxi from Freyberg House to Trentham to speak at the Defence Staff College	Taxi	Wellington
10/12/2013	82.30	Taxi from Trentham to Freyberg House following speech at Defence Staff College	Taxi	Wellington
17/12/2013	36.10	Taxi from Freyberg House to airport for Australia NZ Defence Ministers meeting	Taxi	Wellington
17/12/2013	87.90	Taxi from airport to hotel for Australia NZ Defence Ministers meeting	Taxi	Auckland
17/12/2013	14.80	Taxi from hotel to Australia NZ Defence Ministers meeting	Taxi	Auckland
17/12/2013	9.00	Taxi from Australia NZ Defence Ministers meeting to hotel	Taxi	Auckland

17/12/2013	15.30	Taxi from hotel to official dinner for Australia NZ Defence Ministers	Taxi	Auckland
18/12/2013	123.00	Taxi to airport following Australia NZ Defence Ministers meeting	Taxi	Auckland
18/12/2013	13.20	Freyberg House to home following Australia NZ Defence Ministers meeting	Taxi	Wellington
23/01/2014	11.50	Freyberg House to meeting on The Terrace	Taxi	Wellington
23/01/2014	11.50	Meeting on The Terrace to Freyberg House	Taxi	Wellington
4/02/2014	12.00	Freyberg House to meeting on The Terrace	Taxi	Wellington
4/02/2014	11.70	Meeting on The Terrace to Freyberg House	Taxi	Wellington
19/02/2014	32.80	Taxi from home to airport for EEO Trust Board meeting	Taxi	Wellington
19/02/2014	67.70	Taxi from airport to Newmarket	Taxi	Auckland
19/02/2014	16.10	Taxi from Newmarket to CBD for EEO Trust Board meeting	Taxi	Auckland
19/02/2014	77.70	Taxi from CBD following EEO Trust Board meeting to airport	Taxi	Auckland
19/02/2014	71.79	Taxi from Auckland airport to accommodation after flight cancelled due to fog	Taxi	Auckland
20/02/2014	57.90	Taxi from accommodation to Auckland airport	Taxi	Auckland
20/02/2014	34.30	Taxi from airport to home after EEO Trust Board meeting in Auckland	Taxi	Wellington
20/02/2014	12.40	Taxi from home to Freyberg House following EEO Trust Board meeting	Taxi	Wellington
24/02/2014	35.90	Taxi to airport for attendance at NATO ISAF meeting in Brussels and visit to WW1 sites	Taxi	Wellington
4/03/2014	38.40	Taxi from airport to home following attendance at NATO ISAF meeting in Brussels and visit to WW1 sites	Taxi	Wellington
5/03/2014	14.20	Taxi from home to Freyberg House for CEs away day	Taxi	Wellington
27/03/2014	29.30	Taxi from home to Wellington airport for EEO Trust Board meeting	Taxi	
27/03/2014	64.10	Taxi from Auckland airport to EEO Trust Board meeting	Taxi	Auckland
27/03/2014	83.50	Taxi from EEO Trust Board meeting to Auckland airport	Taxi	Auckland
27/03/2014	48.80	Taxi from Wellington airport to Freyberg House following EEO Trust Board meeting	Taxi	Wellington

1/05/2014	39.00	Taxi from Wellington airport to home after visit to Washington DC and New York for defence talks	Taxi	Wellington
5/05/2014	14.10	Taxi from Freyberg House to Fire Service reception at Queens Wharf	Taxi	Wellington
28/05/2014	12.30	Taxi from home to Freyberg House ahead of travel to Auckland and on to Shangri La Dialogue	Taxi	Wellington
28/05/2014	35.30	Taxi from Freyberg House to airport ahead of travel to Auckland and on to Shangri La Dialogue	Taxi	Wellington
28/05/2014	70.50	Taxi from airport to Auckland CBD for interview with Radio NZ	Taxi	Auckland
28/05/2014	77.50	Taxi from CBD to hotel at Auckland airport following Radio NZ interview	Taxi	Auckland
28/05/2014	252.10	Accommodation en route to Shangri La Dialogue	Accommodation	Auckland
2/6-3/6/2014	218.33	Accommodation en route from Shangri La Dialogue	Accommodation	Auckland
3/06/2014	37.00	Taxi from Wellington airport to home after Shangri La Dialogue	Taxi	Wellington
19/06/2014	10.90	Taxi to Australian High Commission function	Taxi	Wellington
26/06/2014	12.50	Taxi to PSA function	Taxi	Wellington
Domestic non-Credit Travel Card				
Date	Amount (NZ\$)*			
23-25/07/2013	560.90	Attendance at Regional Assistance Mission to Solomon Islands 10th anniversary events	Airfare	Wellington/Auckland/Wellington
29-30/08/ 2013	524.75	Attendance at EEO Board meeting and visit to Devonport Naval Base	Airfare	Wellington/Auckland/Wellington
11-12/09/2013	348.33	Attendance at Pacific Armies Chiefs Conference and Pacific Armies Management Seminar	Airfare	Wellington/Auckland/Wellington
4-5/12/2013	369.98	Attendance at EEO Trust Board meeting	Airfare	Wellington/Auckland/Wellington
19/02/2014	400.23	Attendance at EEO Trust Board meeting	Airfare	Wellington/Auckland/Rotorua/Wellington
20/02/2014	5.00	Rotorua airport departure tax - re route of flight back to Wellington	Departure tax	Rotorua
5-6/03/2014	296.70	Attendance at CEs away days	Accommodation	Wairarapa
27/03/2014	521.13	Attendance at EEO Trust Board meeting	Airfare	Wellington/Auckland/Wellington

Total travel expenses for the twelve months

	Amount (NZ\$)*			
	54259			
* Provide GST-inclusive figures				

Name of organisation	Ministry of Defence			
Name of Chief Executive	Helen Quilter	Disclosure period	1 July 2013 - 30 June 2014	
Hospitality provided				
Hospitality provided Credit Card expenses				
Date	Amount (NZ\$)*	Purpose (eg, hosting delegation from ...)	Nature	Location/s
17/07/2013	806.00	Dinner during Australia New Zealand defence talks	Dinner for 9	White House
8/10/2013	893.00	Dinner during Malaysia NZ Defence Coordination Group meeting	Dinner for 10	Boulcott St Bistro
9/10/2013	253.00	Lunch during Malaysia NZ Defence Coordination Group meeting	Lunch for 12	Freyberg House
Hospitality provided Non-Credit Card expenses				
Date	Amount (NZ\$)*			
9/08/2013	254.54	Staff workshop	Reception for 70	Freyberg House
1/10/2013	290.99	Working lunch	Lunch for 13	Freyberg House
2/12/2013	750.00	Contribution towards Ministry of Defence Christmas function	Lunch for 70	Freyberg House
20/03/2014	877.46	Farewell function for Deputy Secretary Policy and Planning	Reception for 60	Freyberg House
28/03/2014	281.75	Farewell morning tea for retirement of long serving staff member	Morning tea for 70	Freyberg House
9/05/2014	683.00	Dinner hosted for US Principal Deputy Under Secretary of Defense for Intelligence	Dinner for 8	Wellington Club

20/05/2014	288.15	Function for Frigate Systems Upgrade Project staff	Reception for 22	Freyberg House
20/06/2014	93.50	Function for project staff	Morning tea for 10	Freyberg House
Total travel expenses for the twelve months				
	Amount (NZ\$)*			
	5471.39			
* Provide GST-inclusive figures				

Name of organisation	Ministry of Defence			
Name of Chief Executive	Helene Quilter	Disclosure period	1 July 2013 - 30 June 2014	
Gifts and hospitality received*				
Gifts				
Date	Description	Offered by	Estimated value (NZ\$)	How dispersed
9/10/2013	Scarf	Malaysian Secretary General of Defence	unknown	With Secretary of Defence
17/10/2013	Silk stamp book	Director of the General Logistics Department of the People's Liberation Army, China	unknown	In Ministry collection
28/11/2013	Scarf	Director of the General Logistics Department of the People's Liberation Army, China	unknown	With Secretary of Defence
29/11/2013	Framed brocade embroidery	Commander Nanjing Military Region, China	unknown	In Ministry collection
4/12/2013	2 bottles of wine	Singapore High Commissioner	\$45	Gifted to social club
13/12/2013	Silk scroll	Chinese Ambassador	Unknown	In Ministry collection
3/02/2014	Pen	US Navy Secretary	unknown	In Ministry collection
15/04/2014	Lapiz and copper business card holder	Chilean Ambassador	Unknown	In Ministry collection
17/04/2014	Trelise Cooper poppy collection scarf, umbrella, iPhone cover, carry bag	RSA	\$130	With Secretary of Defence
Hospitality				
Date	Description	Offered by	Estimated value (NZ\$)	
17/07/2013	Lunch at Freyberg House for Australia NZ CEs defence talks	Chief of Defence Force	Unknown	
1/08/2013	Lunch hosted for Professor Hugh White	Secretary of Foreign Affairs and	Unknown	

11/09/2013	Dinner hosted by Governor General for Pacific Armies Chiefs Conference and Pacific Armies Management Seminar	VCO	Unknown	
11/09/2013	Accommodation during Pacific Armies Chiefs Conference and Pacific Armies Management Seminar	VCO	Unknown	
17/10/2013	Dinner hosted in honour of General Zhao	VCO	\$150	
14/11/2013	Dinner (inc husband). Speaker.	NZ Defence Industry Forum Awards	\$100	
27-30/11/2013	Accommodation in Beijing and Shanghai	Chinese Government	Unknown	
17/12/2013	Airfare and accommodation during Australia New Zealand Ministers Meeting	VCO	Unknown	
17/12/2013	Dinner during Australia New Zealand Ministers meeting	VCO	Unknown	
18/12/2013	Pre-Christmas dinner (inc husband)	British High Commissioner	Unknown	
21/01/2014	Dinner for Singaporean Chief of Defence Force	Chief of Defence Force	Unknown	
31/01/2014	Dinner for Chief of Defence Force Change of Command (inc husband)	Governor General	Unknown	
13/04/2014	Dinner for Commander, United States Pacific Command (inc husband)	Chief of Defence Force	Unknown	

*** include items such as meals, tickets to events, gifts from overseas counterparts, travel or accommodation (including that accepted by immediate family members).**

Name of organisation	Ministry of Defence		
Name of Chief Executive	Helene Quilter	Disclosure period	1 July 2013 - 30 June 2014
Other			
Other Credit Card expenses			
Date	Amount (NZ\$)	Purpose (eg, farewell for long-serving staff members)	Location
24/09/2013	455	Koru Club membership	Wellington
Other Non-Credit Card expenses			
Date	Amount (NZ\$)		
13/06/2013-12/07/2013	46.21	Cellphone plan and roaming charges	
13/07/2013-12/08/2013	127.06	Cellphone plan and roaming charges	
5/08/2013	315.96	x 5 Plaques presented to Singaporean officials during calls on 5 August	Singapore
9/08/2013	63.19	Plaque exchange with Deputy Chief of the General Political Department of the People's Liberation Army	Wellington
13/08/2013-12/09/2013	101.33	Cellphone plan and roaming charges	
13/09/2013-13/10/2013	46.00	Cellphone plan and roaming charges	
17/09/2013	31.00	Gift exchange with Commandant, US Coast Guard (cufflinks)	Wellington
9/10/2013	105.00	Gift exchange with Malaysian Secretary General for Defence (framed photos)	Wellington
13/10/2013-12/11/2013	46.00	Cellphone plan and roaming charges	
17/10/2013	47.15	Plaque exchange with General Logistics Department of the People's Liberation Army	Wellington
17/10/2013	90.00	Gift exchange with General Logistics Department of the People's Liberation Army (bowl)	Wellington
13/11/2013-13/12/2013	115.00	Cellphone plan and roaming charges	
25/11/2013	47.15	Plaque presentation to language academy during visit to Viet Nam with Minister of Defence	Viet Nam
25/11/2013	205.85	Gift presentation to Vietnamese Minister of Defence (pounamu)	Viet Nam
26/11/2013	47.15	Plaque presentation to Vietnamese Navy during visit to Viet Nam with Minister of Defence	Viet Nam

27/11/2013	38.00	Gift presentation to Director of the General Logistics Department of the People's Liberation Army during visit to China with Minister of Defence (cufflinks)	Beijing
28/11/2013	27.00	Gift presentation to Chinese Minister of Defence during visit to China with Minister of Defence (cufflinks)	Beijing
28/11/2013	47.15	Plaque presentation to Peacekeeping Centre during visit to China with Minister of Defence	Beijing, China
29/11/2013	47.15	Plaque presentation to PLA University of Science and Technology during visit to China with Minister of Defence	Nanjing, China
29/11/2013	47.15	Plaque presentation to Commander Nanjing Military Region during visit to China with Minister of Defence	Nanjing, China
29/11/2013	36.00	Gift presentation to Jiangsu Provincial Government during visit to China with Minister of Defence (business card holder)	Jiangsu, China
30/11/2013	50.00	Presented to Chinese officials in accompanying delegation during visit (business card holders x2)	Shanghai, China
30/11/2013	27.00	Presented to Chinese official in accompanying delegation during visit (engraved cufflinks)	Shanghai, China
13/12/2013-12/01/2014	96.00	Cellphone plan and roaming charges	
21/01/2014	63.19	Plaque exchange with Singaporean Chief of Defence Force	Wellington
13/01-12/02/2014	46.00	Cellphone plan and roaming charges	
3/02/2014	78.50	Gift exchange with US Navy Secretary (framed Hei Matau)	Wellington
13/02-12/03/2014	186.49	Cellphone plan and roaming charges	
13/03-12/04/2014	47.22	Cellphone plan and roaming charges	
13/04-12/05/2014	200.86	Cellphone plan and roaming charges	
16/04/2014	75.84	Plaque exchange with Commissar of the 2nd Artillery Force, PLA	Wellington
13/05-12/06/2014	176.89	Cellphone plan and roaming charges	
Total other expenses for the 12-monthly period			
	Amount (NZ\$)*		
	3179.49		
* Provide GST-inclusive figures			